

Present: C. Mabry, A. Gupta, R. Bhogale, A. Dobry, R. Vogel, D. Chambers, S. Fleischer

Absent: J. Thilo (excused), S. Mencias (non-excused), B. Ngyun (non-excused), J. Arzate (excused), N. Torres (excused), T. Marji (excused) O. Villalpando (excused), J. Benjamin (excused), J. Phun (excused), B. Peake (excused)

Guest: R. Gonzales, S. Shiau

1. Call to Order

The meeting was called to order by C. Mabry at 2:04 pm.

2. Roll Call

3. Public Comment (2 minutes)

None.

4. Consent Agenda and Minutes

- February 10, 2023 Agenda
- November 4, 2023 Minutes

Passed by Consent

5. Personnel Policies

S. Fleischer presented Vision, Dental, Final Life AD&D LTD, Holiday Pay, and Health plan to the board members. Members agreed to endorse the policies.

6. Budget timeline

S. Shiau shared the budget timeline for 23-24 budget process. Sophia Shiau (CFO) & Stephen (ED) goals and parameter (Feb), each director submits a draft to be reviewed by ED and CFO (Mar), train Fiscal committee, review budget proposals: CFO, ED, VPSL, fiscal committee comments and/or endorsement, U-SU Board review and approve (April), president approves (May).

7. Strategic Plan

S. Fleischer informed members that Blue Beyond consultant's kickoff the first strategic plan meeting. The strategic plan committee consist of U-SU staff, faculty, students, and board members. They're collecting input to develop an initial draft. The board members will serve as a liaison, participate, support, and work together to develop an impactful and inclusive five-year strategic plan for the U-SU, including values, metrics, goals, and potential initiatives.

8. Graphics Update

R. Gonzales gave the board a presentation about the U-SU Graphics.

9. Student BOD elections

R. Gonzales updated the board on the Student Leader Elections. Deadline of applications to run for the U-SU board have extended to February 27th. Current board members are encouraged to re-apply. Voting elections will happen on April 10th, 11th, & 13th and volunteers are welcome.

10. Executive Director Report

S. Fleischer gave his Executive Director report. Administration is updating the employee handbook with new California policies. Joseph Sedlacek and S. Fleischer attended the AOA annual conference. Processing employees 2022 Form W-2, a required Internal Revenue Service (IRS) tax form issued by employer. Verifying data for the annual IRS mandatory reporting Form 1095-C, Employer-Provided Health Insurance Coverage. Collecting data for filing annual tax return for Employer Sponsored Retirement Plan, IRS Form 5500. Center for Student Involvement hosted 29 events in the Fall with over 4,000 attendees. 50 students participated in the Disney Leadership Retreat experience. CSI Student and former BOD member, Andrea Dominguez was recognized by the Cal State LA Emeriti Association for academic excellence. Cross Cultural Centers onboarded three new student staff for the Pan African Student Resource Center and the Chicax Latinx Student Resource Center. The launch of the Cultural Grad Celebrations has started and applications will be live on February 1st, more information can be found on the U-SU Website and the CCC Instagram. Graphics website is in the testing phase before launch. Developing a campaign to promote our U-SU Events Calendar. Redeveloping how to market and distribute to the student population. Reached out to other campuses to see how they market events and grasp new ideas. Operations purchased, built, and installed new lounge chairs equipped with outlets and USB ports, located in Alumni and Desert lounges. Refinished floors and painted vacant 2nd floor space to be used as game room. Reopened the Pasadena and Montebello rooms for reservations. Yard sale of unused furnishings and older model computers went well. Remaining items will be surveyed out. Recreation GEPAM (Golden Eagle Physical Activity Mentoring) team was selected to present at the 2023 NIRSA Annual conference in Pittsburgh. Student recreation Javier Valencia was awarded the NIRSA foundation scholarship for his work on the GEPAM. The games room successfully moved to the 2nd floor and will begin operating on January 31, 2023.

13. Announcements

None.

14. Adjournments

C. Mabry to adjourn the meeting at 2:31 pm.

Passed Unanimously

DocuSigned by:

Stephen Fleischer

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Stephen Fleischer, Executive

Secretary

DocuSigned by:

Jasmine Heredia

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Jasmine Heredia, Recording

Secretary

3/10/2023

Date

3/10/2023

Date