

UNIVERSITY-STUDENT UNION AT CALIFORNIA STATE UNIVERSITY, LOS ANGELES
BOARD OF DIRECTORS
MINUTES
APRIL 11, 2014
2:00 p.m.

Present: N. Carrillo, L. del Castillo (Chair), H. Jacinto, T. Leung, J. Ma, S. Odhiambo, D. Saa, A. Sahagun, R. Tran, S. Urrutia, L. Vittayarukskul, I. Weser

Absent: E. Covarrubias (excused), T. Ross (excused), N. Smolter (excused), A. Corella Soto (excused), A. Vaidya (excused)

1. Call to Order
The meeting was called to order by L. del Castillo at 2:11 p.m.

2. Approval of Agenda – April 11, 2014
M/S T. Leung/L. Vittayarukskul to amend Agenda for April 11, 2014

PASSED UNANIMOUSLY

M/S L. Vittayarukskul/S. Odhiambo to approve amended Agenda for April 11, 2014

PASSED UNANIMOUSLY

3. Approval of Minutes – February 14, 2014
M/S J. Ma/N. Carrillo to approve Minutes for February 14, 2014

PASSED UNANIMOUSLY

4. P.A.S.S. Committee Appointment
 - 4.1 Lisa Vittayarukkul
M/S J. Ma/N. Carrillo to appoint Lisa Vittayarukkul to the P.A.S.S. Committee

PASSED UNANIMOUSLY

5. Relaxation Room
M/S S. Odhiambo/T. Leung to name the suggested allocated space in the Monterey Park Room the "Meditation Room."
R. Tran informed the Board that the S.A.B.U. Committee approved the Monterey Park Room to be used as a meditation room. She said that the students will have to check in with the front desk and show their campus ID when they want access to the room. She also informed the Board that a window will have to be installed for safety purposes, and that the room will have no furniture. The Board members and members of the public forum discussed the ideas of naming it a meditation, reflection, relaxation, contemplation, silent, or prayer room. The Board members finally agreed unanimously to call it the "Meditation Room." S. Urrutia suggested that there be rules & regulations written to guide the daily operations of the room.

PASSED UNANIMOUSLY

- M/S L. Vittayarukkul/T. Leung to allocate the Monterey Park Room to be used as a Meditation Room.

PASSED UNANIMOUSLY

6. Bus Shelter
M/S L. Vittayarukkul/T. Leung to approve bus shelter in front of the University-Student Union Building.

PASSED UNANIMOUSLY

7. Tax Form 990
T. Leung informed the Board that the University-Student Union is required by the state and federal government to prepare Tax Form 990. The return was prepared by M.G.O., the external auditors who are also preparing the U-SU financial statements. The U-SU Administration and Business Financial Services will review the prepared statements and tax returns. T. Leung said that they are not required to get approval from the Board on this matter, but feels the Board should have knowledge of Tax Form 990.
8. Interim Executive Director's Report
R. Tran updated the Board on the Plaza Completion Project, noting that the external agencies have all approved the project. Hopefully, the plaza construction will begin the day after commencement, and be ready by the 2014 fall quarter. Next, R. Tran invited the Board members to attend the Spring Student Fest, which will happen next week on the plaza. She also informed the Board about "Movie on the Green," an event coordinated by the P.A.S.S. Committee, where they will be showing "Back to the Future" on the football field on April 23, 2014. R. Tran also reminded the Board of the Investiture Week, which will be happening May 5 – 9, 2014.
9. Discussion
The Executive Director position was posted on several websites and publications. It will be posted for a minimum of thirty days. J. Sedlacek reminded the Board that the May Board meeting will be taking place on May 23, 2014 at 2:00 p.m., and the June Board meeting will be taking place on June 6, 2014 at 2:00 p.m. S. Odhiambo informed the Board that her department is having a dance event the first two days of May, 2014. There will be dance performances and free food available, and everybody is welcome. It will take place in the State Playhouse lobby across from the

Confucius statue. N. Carrillo informed the Board that the city of El Sereno is having neighborhood city council elections, and that he is on the ballot along with one other CSULA student. He invited the Board to come out and vote as stakeholders in the El Sereno community. He said he will be sending out the election dates as soon as possible.

10. Adjournment
M/S L. Vittayarukskul/J. Ma to adjourn meeting at 2:45 p.m.

PASSED UNANIMOUSLY



Rowena Tran, Executive Secretary

5/23/14
Date



Joseph Sedlacek, Recording Secretary

5/23/14
Date