

University-Student Union at California State University , Los Angeles
Board of Directors
Minutes
July 15, 2016
2:00p.m. – 3:00p.m.

Present: C. Noriega, E. Ortega, J. Castaneda, J. Nolasco, R. Solorio, W. Reyes, T. Leung, N. Wada-McKee, I. Weser, A. Sahagun, S. Fleischer, J. Legaspi, J. Miller, D. Schaeffer, J. Dennis, R. Vogel (2:23p.m),

Absent: N.Lee, P. Umayam, K. Stamps, J. Sedlacek

1. Call to Order
The meeting ws called to order by S. Fleischer at 2:07pm.

2. Roll Call

3. Approval of Agenda – July 15, 2016
S. Fleischer added 7.5 and 7.6 to the Agenda

M/S D. Schaeffer/ J. Dennis to approve Agenda for July 15, 2016

PASSED UNANIMOUSLY

4. Approval of Minutes – June 3, 2016

M/S J. Dennis / J. Nolasco to approve Minutes for July 15, 2016

PASSED UNANIMOUSLY

5. Public Forum
None

6. Welcome and introductions
Everyone gives a brief introduction about themselves and where they work at.

7. Training schedule and overview

7.1 August 9, 8:30a.m – 5pm (mandatory for students others optional)
S. Fleischer informs the BOD the objective of this meeting is to have a legal, and ethical training about the U-SU.

7.2 August 11 -14 CSUnity (mandatory for students)
S. Fleischer mentions CSUnity is an event for both A.S.I and BOD members to network.

7.3 Parliamentary procedures

S. Fleischer briefly informs the BOD they will have a better understanding of the procedures in the upcoming trainings.

7.4 Notebook review

S. Fleischer tells the BOD that the Notebook is outdated at the moment but is packed with information about the USU.

7.5 Conflict of Interest Statement

S. Fleischer informs the BOD they must sign the Conflict of Interest to be a part of the board. S. Fleischer informs the new members they can sign it now or later when they are comfortable.

7.6 BOD Meeting Schedule

S. Fleischer explains to the BOD meeting is on the second Friday of every month. Unfortunately there are a couple of meetings that are in conflict. S. Fleischer informs the BOD that the August 12th meeting will be moved to August 19th (Audit Committee meeting) because of CSUnity. September 9th will be moved to September 16th because of an audit meeting. December 9th may or may not happen because of Finals Week.

8. Timeline to elect chair and co-chair

S. Fleischer tells the BOD that the chair and co-chair will be elected on September 16th. D. Schaeffer asks if the set time slot (2:00pm-3:00pm) will change because of the quarter to semester conversion.

9. Committee appointments

S. Fleischer tells the BOD that the audit committee must be filled today. August 29th at 2:00pm is a mandatory audit meeting for the audit members. J. Castaneda asks if there is a limit to how many committee a BOD member is allowed to join. S. Fleischer replies that there isn't a rule against how many one can join. S. Fleischer gives a introduction on the duties of the audit committee. J. Nolasco, E. Ortega, J. Castaneda are nominated to be student members of the audit committee.

M/S N. Wada-McKee/ T. Leung to approve student audit committee.

PASSED UNANIMOUSLY

R.Tran(Non-Voting) and T. Leung(Voting) are the Staff Members of the Audit Committee. The last position Voting Audit Position is to be filled at the next meeting.

M/S J. Dennis / D. Schaeffer to approve staff audit committee.

PASSED UNANIMOUSLY

10. Executive Director report

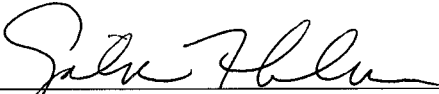
S. Fleischer informs the BOD about a new research focusing on students whom are food insecure and displaced on campus. Therefore a food pantry will be created in the USU sometime in the near future. S. Fleischer adds that there will also be professional support for students to sign up for Cal Fresh. S. Fleischer announced the hiring of 6 Full Time Staff, Sarah Evans, Alejandro Muro, Candice Varnado, Ivan Serrano, Karin Morales, and Laura Tejeda. The USU is actively looking for candidates for Dean of Student Life, Associated Executive Director, Operations Coordinator, and Pan African Coordinator. Lastly S. Fleischer explains the philosophy behind transforming the second floor bathroom to a gender-mutual bathroom.

11. Discussion

None

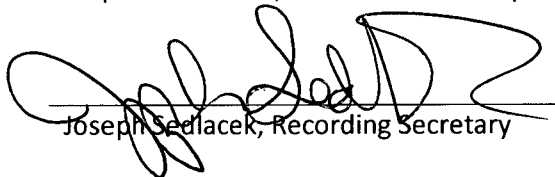
12. Adjournment

M/S J. Nolasco/ R. Solorio to adjoun the meeting at 2:53 p.m.



Stephen Fleischer, Executive Secretary

8/10/16
Date



Joseph Sedlacek, Recording Secretary

8/10/16
Date