

UNIVERSITY-STUDENT UNION AT CALIFORNIA STATE UNIVERSITY, LOS ANGELES  
BOARD OF DIRECTORS  
MINUTES  
October 9, 2015  
2:00 p.m. – 3:00 p.m.

Present: C. Alvarez, A. Canzona, E. Hakobian (left at 2:50pm), J. Martinez, J. Moreno, D. Schaeffer, R. Tran, N. Wada-McKee, S. Weerasinghe, I. Weser

Absent: M. Auwal, N. Carrillo, F. Ceja, J. Gomez, A. Sahagun

1. Call to Order

The meeting was called to order by C. Alvarez at 2:08p.m.

2. Roll Call

3. Approval of Agenda-October 9, 2015

M/S D. Schaeffer/A. Canzona to approve the amended agenda for October 9, 2015. Removed-6. Removal of Student Board Member from agenda.

PASSED UNANIMOUSLY

4. Approval of Minutes–September 11, 2015

M/S A. Canzona/S. Weerasinghe to postpone approval of minutes for September 11, 2015 until November 13, 2015. J. Sedlacek will add discussion notes to 2014-2015 Audited Financial Statements.

PASSED UNANIMOUSLY

5. Public Forum

E. Hakobian thanked the staff and students who participated in welcoming week.

6. Employee Handbook

J. Moreno, Chair of Personnel Committee indicated the committee recommends approval of the Employee Handbook. R. Tran informed members the current employee handbook is in print form and we want to move to an online version. Littler Mendelson has

reformatted the handbook to include all U-SU current policies with two additional policies: the background check (p.8) and sick leave (p.33). Effective July 1, 2015 all part-time employee are entitled to 24 hours of sick leave per year beginning July 1<sup>st</sup> and ending June 30<sup>th</sup>. Sick leave balance does not carry over.

M/S S. Weerasinghe/J. Moreno to approve Employee Handbook

PASSED UNANIMOUSLY

7. U-SU Student Appointments

7.1 Bylaws Ad Hoc Committee

M/S S. Weerasinghe/D. Schaeffer to approve Bylaws Ad Hoc Committee. C. Alvarez suggested creating the committee to remove the last sentence in Article 6, Section 6.03 "Only two (2) Associated Students, Inc. board members shall be allowed to serve on the U-SU Board of Directors at any one time". I. Weser asked if this committee would include how to manage the elections. He advised not voting down this committee as it will be needed to create policy for elections. C. Alvarez, D. Schaeffer and R. Tran clarified the Nominating Committee will be focused on the election process. Board agreed there is no need to create this committee to change a sentence in the Bylaws.

FAILED UNANIMOUSLY

7.2 Nominating Committee

M/S J. Moreno/S. Weerasinghe to create Nominating Committee. C. Alvarez informed members there are two (2) student vacancies and this committee needs to be formed so we can appoint two (2) new members. S. Weerasinghe, J. Martinez, J. Moreno, and C. Alvarez self-nominated to serve on committee. E. Hakobian asked members to wait for the new ED before moving forward as he believes there is no clear role of the two entities (ASI and U-SU). A. Canzona asked for clarification with auxiliary (UAS and Foundation) appointments. R. Tran informed members UAS and Foundation are totally different

functions and do not have student fees like U-SU and ASI. It was also confirmed a student can run for an ASI position and U-SU position concurrently. J. Moreno announced there is no clear start date for new ED and we cannot wait to take action and U-SU and ASI have their own separate missions. S. Weerasinghe announced ASI and U-SU are two separate entities and they are not the same; ASI does not directly govern U-SU. S. Weerasinghe explained there are a number of student members on both ASI and U-SU and we have been trying to bridge the gap and not create a divide. That's why we incorporated student board of directors from ASI into the U-SU nominating committee. We're not trying to block ASI. Any student on campus is a member of ASI. They are the student voice and representing students. E. Hakobian is concerned that ASI and U-SU are separate and divided and there may be a conflict in the future. C. Alvarez commented that we've been working on the election process so it does not create a hostile environment. We want both entities to be working together. C. Alvarez encouraged E. Hakobian to take part in the meetings to work on the election process. C. Alvarez reminded members the nominating committee will be made up of ASI and U-SU board members and it's only for this year as next year we will have elections. E. Hakobian requested the board not to vote for this committee.

PASSED (A. Canzona Abstained)

7.3 PASS Committee (One Student Vacancy)

M/S T. Leung/S. Weerasinghe to appoint J. Martinez to PASS Committee

PASSED UNANIMOUSLY

8. Interim Executive Director Report

R. Tran hoped everyone enjoyed the Golden Eagle Fest. The Think Pink event will take place on October 22<sup>nd</sup>. F. Smith updated members that within the first two weeks of the year CSI has outreached to almost 13 classes. As well CSI has partnered with Public Safety, Housing Services, International

Office, Career Development Center, Library, ASI, Commuter Services, and New Student and Parent Programs. CCC has presented to 14 classes within the first two weeks. We also collaborated with Ethnic and Gender Studies departments, American Communities Programs, Center for the Study of Gender and Sexuality, English, One Campus One Book, etc. CC has presented a number of Safe Zones Training to almost fifty faculty and staff members. We also presented Diversity and Inclusion training to over seventy-five RA and Student Advisory members. CSI and CCC have very active social media sites. The Men of Color Initiative was also a successful workshop for students, faculty, and staff.

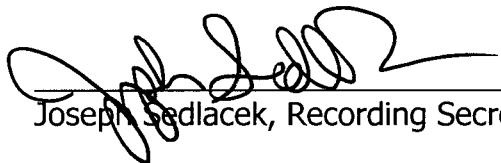
- 9. Discussion  
C. Alvarez commented the Golden Eagle Fest was a very successful A great event to promote school spirit!
  
- 10. Adjournment

M/S D. Schaeffer/ S. Weerasinghe to adjourn the meeting at 2:59p.m.

PASSED UNANIMOUSLY

  
\_\_\_\_\_  
Rowena Tran, Executive Secretary

11/13/15  
Date

  
\_\_\_\_\_  
Joseph Sedlacek, Recording Secretary

11/13/15  
Date