

UNIVERSITY-STUDENT UNION AT CALIFORNIA STATE UNIVERSITY, LOS ANGELES  
BOARD OF DIRECTORS  
MINUTES  
December 13, 2013  
2:00 p.m.

Present: E. Covarrubias, N. Carrillo, L. del Castillo, H. Jacinto, T. Leung, J. Ma, T. Ross, A. Sahagun, N. Smolter, R. Tran, S. Urrutia, L. Vittayarukkul, I. Weser

Absent: S. Odhiambo (excused), D. Saa (excused), A. Corella Soto (excused), A. Vaidya (excused)

1. Call to Order  
The meeting was called to order by E. Covarrubias at 2:15 p.m.
2. Approval of Agenda – December 13, 2013  
M/S S. Urrutia/L. Vittayarukkul to approve Agenda for December 13, 2013

PASSED UNANIMOUSLY

3. Approval of Minutes – September 13, 2013  
M/S N. Carrillo/L. Vittayarukkul to approve Minutes for September 13, 2013

PASSED UNANIMOUSLY

4. PASS Committee Report  
L. del Castillo informed the Board that the PASS Committee will be voting for the chair during their next meeting. The new committee members talked about possible upcoming spring events, and also how to market to "passive" students; those students who are resistant to get involved with U-SU events. He also wanted to review the bylaws and possibly amend them in order to facilitate committee member appointments more efficiently.

5. **Bylaws Review**

E. Covarrubias urged the Board members to thoroughly review the bylaws and procedures in order to become better familiar with how the U-SU operates, including processes of appointments and term limits, etc. He stated that it is important to review the bylaws as a team and agree on the changes together. He urged the Board members to make individual lists of proposed changes to bring with them to the next meeting in order to be able to collaborate on any amendments. E. Covarrubias said it is important to make committee appointments and the application process for students as easy as possible in order to aid in the overall recruitment process. L. del Castillo urged the Board to consider amending the bylaws to make student appointments less complicated. R. Tran pointed out the changes to the bylaws in the new draft updated by Jaffe Dickerson. I. Weser informed the Board that it is CSU policy for all committee appointees to go through A.S.I. T. Ross said that the CSU policies regarding this matter should be reviewed for clarification purposes.
6. **3 & 9 Budget Assessment**

R. Tran discussed the major changes to the 3 & 9 Budget. The only notable changes were in the program events category that will end up offsetting and the salary and benefits savings that are associated with no Executive Director position currently being filled.
7. **Interim Executive Director's Report**

R. Tran updated the Board regarding the plaza renovation project, and informed them that they have had multiple meetings with the architects and construction planning department. Currently, the construction documents are 75% complete. The U-SU is on target to begin construction after spring commencement, with completion date set for September 15, 2014. Next, R. Tran informed the Board members that the proposed bike rack project was not approved by the Campus Fiscal Planning Committee. T. Ross stated that they need to figure out some way to accommodate the increasing number of students who are riding bikes to the U-SU. R. Tran invited the Board members to the University Student Employee Training (U-SET) taking place on January 10, 2014. E. Covarrubias encouraged all the student Board members to register for U-SET via the link that Frangelo Aryan had emailed to them.

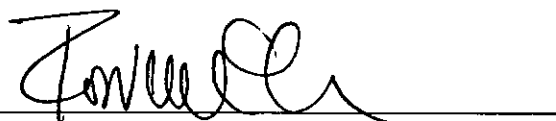
8. Discussion

L. del Castillo asked for an update regarding the search for a new U-SU Executive Director. T. Ross informed him that the search will begin at the start of the winter quarter, but the new candidate will most likely not be chosen until spring, and would not begin working until the new fiscal year. The start date negotiations are based upon the chosen candidate's prior commitments to their current institution of employment, if applicable. S. Urrutia inquired about the overall financial situation of the U-SU. R. Tran informed him that everything budget related was generally on target and that the U-SU was in good financial standing. T. Ross encouraged the student Board members to present their various ideas in the form of written proposals so that they can be presented formally before the Board and possibly be turned into future action items.

9. Adjournment

M/S T. Leung/N. Carrillo to adjourn meeting at 2:57 p.m.

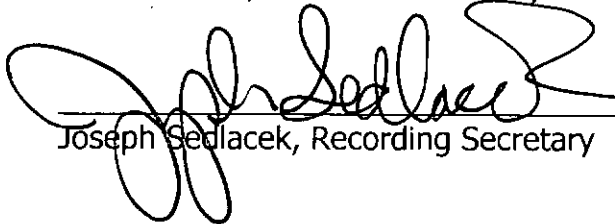
PASSED UNANIMOUSLY



Rowena Tran, Executive Secretary

2/14/14

Date



Joseph Sedlacek, Recording Secretary

2/14/14

Date