

UNIVERSITY-STUDENT UNION AT CALIFORNIA STATE UNIVERSITY, LOS ANGELES  
BOARD OF DIRECTORS  
MINUTES  
July 12, 2013  
2:00 p.m.  
Board Room (U-SU 303)

Present: E. Covarrubias, N. Carrillo, A. Cornella Soto, L. del Castillo, T. Leung, J. Ma, T. Ross, D. Saa, A. Sahagun, D. Schaeffer, N. Smolter, R. Tran, S. Urrutia, L. Vittayarukkul, I. Weser

Absent: A. Vaidya (excused)

1. Call to Order  
The meeting was called to order by R. Tran at 2:08 p.m.
  
2. Approval of Agenda – July 12, 2013  
M/S D. Schaeffer/T. Ross to approve agenda for July 12, 2013.

PASSED UNANIMOUSLY

3. Approval of Minutes – June 7, 2013  
M/S T. Ross/D. Schaeffer to approve minutes for June 7, 2013.

PASSED UNANIMOUSLY

4. Appointments
  - 4.1. Student Appointments
    - 4.1.1. Ernesto Covarrubias
    - 4.1.2. Nicholas Carillo
    - 4.1.3. Ana Corella Soto
    - 4.1.4. Lemuel del Castillo
    - 4.1.5. Jonathan Ma
    - 4.1.6. Steven Urrutia
    - 4.1.7. Lisa Vittayarukkul

M/S D. Schaeffer/T. Leung to appoint students to the 2013-2014 U-SU Board of Directors.

PASSED UNANIMOUSLY

4.2 U-SU Chair

M/S D. Schaeffer/T. Ross to appoint E. Covarrubius to Chair of U-SU Board of Directors.

PASSED UNANIMOUSLY

5. BOD Retreat August 28-29, 2013

R. Tran informed the Board about the upcoming retreat to be held in the University-Student Union building, and urged them to save the date. More information will be sent out soon to all Board members.

6. Executive Director's Report

R. Tran began by discussing the Plaza Completion Project, in order to update the newly appointed members of the Board. She explained the general layout of the project, and said that there will be a meeting with the consultant in October. Construction of the plaza and first floor of the University-Student Union building will hopefully begin by December 2013 and conclude in the fall 2014. R. Tran said that certain events might have to be scaled back during construction, as well as moved to other locations on campus. R. Tran informed the Board members that they will be taking photos at the next Board meeting, in order to update the webpage with the new Board members.

7. Discussion

E. Covarrubias passed out pamphlets with an overview and event registration for the 2<sup>nd</sup> Annual CSUnity Conference to be hosted on campus. I. Weser explained that she asked the newly appointed student members of the Board to if they would be available for the conference; everybody said they plan on attending. E. Covarrubias reminded the new student Board members to read *Robert's Rules of Order* to gain a basic understanding of how general

parliamentary procedure is handled. J. Sedlacek reminded the Board members to sign the Informed Consent forms located inside their binders. D. Saa asked if there was a special schedule of events to welcome the newly appointed University President. T. Ross said the incoming President will join CSULA on September 1, 2013. J. Ma ask the Board to consider ideas how the University-Student Union could promote more musical performers on the plaza.

8. Adjournment  
M/S S. Urrutia/T. Ross to adjourn Board meeting at 3:57 p.m.

PASSED UNANIMOUSLY

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Rowena Tran, Executive Secretary

\_\_\_\_\_  
Date

\_\_\_\_\_  
Joseph Sedlacek, Recording Secretary

\_\_\_\_\_  
Date