



MEETING SPACE RENTAL FEES

PLEASE CONTACT INFORMATION & EVENT SERVICES AT (323) 343-2465 FOR MORE INFORMATION.

ROOM #	MEETING ROOM	SIZE (SQ. FEET)	STUDENT RATE	U-SU TENANT RATE (UP TO 4 HOURS*/ EACH ADD'L HOUR)	ON-CAMPUS RATE (UP TO 4 HOURS*/ EACH ADD'L HOUR)	OFF-CAMPUS RATE (UP TO 4 HOURS*/ EACH ADD'L HOUR)
106	U-SU Theatre	3523	NO CHARGE FOR STUDENTS	\$300/\$60	\$600/\$120	\$1,200/\$240
303	Board Room North	647		\$60/\$12	\$120/\$24	\$240/\$48
303A	Board Room South	584		\$60/\$12	\$120/\$24	\$240/\$48
303/303A	Board Room North/South	1231		\$120/\$24	\$240/\$48	\$480/\$96
305	Alhambra	847		\$75/\$15	\$150/\$30	\$300/\$60
307	Pasadena	586		\$60/\$12	\$120/\$24	\$240/\$48
308A	Los Angeles A	1129		\$90/\$18	\$180/\$36	\$360/\$72
308B	Los Angeles B	1075		\$90/\$18	\$180/\$36	\$360/\$72
308C	Los Angeles C	1003		\$90/\$18	\$180/\$36	\$360/\$72
308AB	Los Angeles AB	2204		\$180/\$36	\$360/\$72	\$720/\$144
308BC	Los Angeles BC	2078		\$180/\$36	\$360/\$72	\$720/\$144
308ABC	Los Angeles ABC	3207		\$270/\$54	\$540/\$108	\$1080/\$216
309	Montebello	650		\$60/\$12	\$120/\$24	\$240/\$48
313	San Gabriel	845		\$75/\$15	\$150/\$30	\$300/\$60

*MINIMUM RATES FOR SPACE RENTAL
 NOTE: PLAZA & STAGE DO NOT HAVE RENTAL FEES, BUT THERE IS AN EQUIPMENT & PERSONNEL FEE.
 EXTENDED HOUR RATE: \$127.50/HOUR

MEETING SPACE CAPACITY CHART

MEETING ROOM SETUPS ARE BASED ON ROOM CAPACITY
SPECIAL SETUPS REQUIRE A MEETING WITH A COORDINATOR.

DISCUSSION
CIRCLE
SETUP

BANQUET
SETUP

CLASSROOM
SETUP

THEATRE
SETUP

CONFERENCE
SETUP

RECEPTION
SETUP

SMART
ROOM

MEETING ROOM

SIZE
(SQ. FEET)

STANDARD
SETUP



SMART ROOM	MEETING ROOM	SIZE (SQ. FEET)	STANDARD SETUP	DISCUSSION CIRCLE SETUP	BANQUET SETUP	CLASSROOM SETUP	THEATRE SETUP	CONFERENCE SETUP	RECEPTION SETUP
*	U-SU Theatre (192-Fixed Seat)	3525	Theatre	n/a	n/a	n/a	192+8	n/a	n/a
*	Alhambra	847	n/a	30	45	26	54	20	30
	Pasadena	586	n/a	24	27	16	45	15	28
	Montebello	650	n/a	24	27	16	45	15	28
*	San Gabriel	845	n/a	30	45	26	65	20	30
*	Board Room North	645	Conference	n/a	n/a	n/a	n/a	20	n/a
	Board Room South	584	n/a	20	24	16	32	10	21
*	Board Room North/South	1231	Conference/ n/a	n/a	n/a	n/a	32	20	n/a
*	Los Angeles A	1129	n/a	30	50	30	70	20	40
*	Los Angeles B	1075	n/a	30	50	30	70	20	40
*	Los Angeles C	1003	n/a	30	50	30	70	20	40
	Los Angeles AB	2204	n/a	45	110	60	130	36	54
*	Los Angeles BC	2078	n/a	45	110	60	130	36	54
*	Los Angeles ABC	3207	n/a	60	170	90	200	54	64